



BOROUGH OF MINERSVILLE

2 East Sunbury Street – Minersville, PA 17954-1719
Phone (570) 544-2149 Fax (570) 544-6578

Please complete the attached application and submit it to the Borough Office no later than the first Tuesday of the month.

The following regulations must be followed when installing the approved driveway:

1. Driveways must be constructed with the following materials: modified stone, concrete or blacktop.
2. When a driveway is constructed across the sidewalk space, it shall conform to the sidewalk grade established by the Borough.
3. When a driveway is constructed across an existing sidewalk, the sidewalk shall be removed and replaced with cement concrete for the full width of the driveway and for a distance of at least twelve inches on both sides of the sidewalk. It shall be not less than six inches in thickness and constructed in accordance with sketches provided with this letter.
4. If the sidewalk contains a water stop, a 16" joint box must be placed around the stop. (refer to diagram)
5. The width of the driveway shall not be less than nine feet or more than fourteen feet at the outer or street edge of the sidewalk.
6. Yellow lines must be placed at the curb a \$15.00 fee must be paid at the Borough Office for the Street Department to paint the lines. Residents are not permitted to paint the lines.

You must obtain a permit at the Borough Office during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Thursday and 8:00 A.M. to 3:30 P.M. on Friday and provide all information. You will be given 90 days to complete construction. During that period several onsite inspections will be made. Temporary usage during construction is prohibited. Upon completion, a final inspection will be made.

If you have any further questions regarding this matter, please feel to call the Borough Office, 544-2149.



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APPLICANT INFORMATION:	
Name:	
Address:	
Home Phone:	Work/Cell Phone:

STREET ADDRESS:		
Approx. Dimensions	Width:	Length

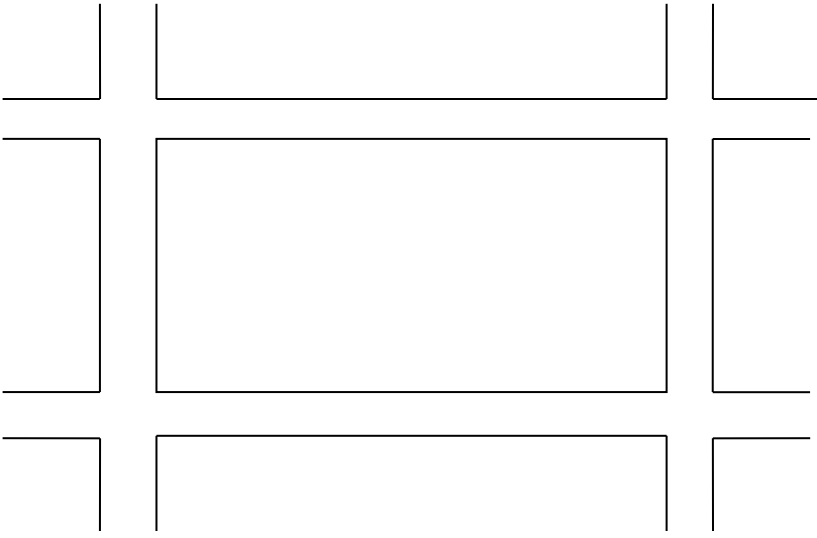
*Note * Minimum width is 9' – Maximum width is 14'*

Location of Driveway: Front Side Rear

Will the driveway cross an existing sidewalk? _____

Will a retaining wall/foundation need to be installed? _____

Construction Specifications in Detail:



Please indicate location & street for proposed driveway. Show fire hydrants, PPL poles, etc.

For Office Use Only

Code Officer & Date: _____

Approval

Denial