

The regular meeting of the Municipal Authority of the Borough of Minersville was held at 7 P.M. on January 21, 2025.

Mr. Michael Andruchek presided.

**Attendance:**

The following Authority members attended: Mr. Michael Andruchek, Chairman; Mr. James Kimmel, Vice-Chairman; Mr. Edward Butler, Treasurer; Mr. Kevin Wigoda. Also, in attendance were Melanie Spittler, Manager; Jenn Hossler, Secretary; Attorney Day and Don Cuff, Entech Engineering. Mr. Allen Reber was absent.

Four Authority members were present, which constituted a quorum.

**Reorganization:**

Mr. Kevin Wigoda made a motion to temporarily appoint Mr. Edward Butler as Chairman. Mr. James Kimmel seconded the motion. The motion passed as presented.

Mr. Kevin Wigoda made a motion to nominate and appoint all positions to remain the same. Mr. James Kimmel seconded the motion. The motion passed as presented.

**Chairman:** Michael Andruchek

**Vice-Chairman:** James Kimmel

**Treasurer:** Edward Butler

**Secretary:** Jennifer Hossler

**Solicitor:** Attorney Albert Evans

**Engineering Firm:** Entech Engineering Inc.

**Accounting Firm:** Jones & Co.

**Financial Institution:** Link Bank (A Division of The Gratz Bank)

**Minutes:**

Mr. Edward Butler made a motion to accept the December meeting minutes. Mr. James Kimmel seconded the motion. The motion was passed as presented.

**Guests**

Nothing to report.

**Engineers Report:**

Mr. Cuff reported PACT Once completed the New Castle St project all that remains is the road restoration. The road restoration will use the remainder of the PennVest funds.

Mr. Edward Butler made a motion to give Melanie permission to authorize final payment in the amount of \$285,000.00 to PACT One when the invoice is received. Mr. Kevin Wigoda seconded the motion. A roll call vote was taken Mr. Kimmel-yes, Mr. Butler-yes, Mr. Andruchek-yes, Mr. Wigoda-yes. With all in favor, the motion passed as presented.

**Solicitors Report:**

Nothing to report.

**Managers' Report**

Ms. Spittler reported coal receipts from M&D in the amount of \$3,376.40 and a check from S&J in the amount of \$1750.00.

**Filtration Plant Report:**

Nothing to report.

**Treasurers Report:**

Mr. Edward Butler made a motion to accept November's Treasurer's Report. Mr. James Kimmel seconded the motion. The motion passed as presented.

Mr. Kevin Wigoda made a motion to accept December's Treasurer's Report. Mr. Edward Butler seconded the motion. The motion passed as presented.

**Presentation of Bills:**

With no questions, Kevin Wigoda made a motion to approve the January bills properly presented and signed. Mr. James Kimmel seconded the motion. The motion passed as presented.

**Correspondence:**

Nothing to report.

**Unfinished Business:**

Nothing to report

**New Business:**

Ms. Spittler reported the auditors are behind. 2023 is not complete yet and 2024 has not been started. She will reach out to the auditor.

With no further business to discuss, Mr. Edward Butler made a motion to adjourn. Mr. Kevin Wigoda seconded the motion. The motion was passed as presented.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jenn Hossler". The script is cursive and fluid.

Jenn Hossler